



## Board Meeting Agenda & Minutes

*"Where learning is as it should be."*

Date: January 26, 2022

12:11 - Call to Order

Present: Ron Jones, Lucien Ellington, Nilca Billow, Charissa Sethman, Brittany Trevino, Regina Block, Laura Golden, Angie Markum, Lisa Brown

Laura showed samples of school logo which is in development.

Started with Old Business and the treasurer candidate Kathy Wilson was introduced to the board. Lucien called a vote and everyone present voted yes to accept Kathy as our new treasurer. Kathy was welcomed to the board and attended the meeting.

12:18 – The December minutes were previously emailed. Lisa motioned they be approved as presented and Brittany seconded. Minutes were approved.

CEO Report:

(generally for an established school: academic, enrollment, climate/culture/community, financial)

- Directors and Operators Insurance is in effect.
- Applications, Lottery & Auditing Process – Johnson Murphy and Wright chosen to oversee process. Over 300 applications for 64 slots. Will have to work out the staff children issue.
- Our Head of School is doing great and working on a most important document of our school policies.
- Finances - Year end giving made it up to \$5000 with the matching dollars and we have pledged to use this directly for student educational materials such as text books and quality library books if the donor did not specify.
- Progressing along the timeline of pre-opening checklist.
- Mini board training: The purpose of board meetings are to make information about the operations of the school common and transparent to all, and also allow the board to exercise its fiduciary duties.
- Lucien asked about State money which has not been released. Fortunately, we have money on hand that was donated by Commissioner Skillern and can pay staff, etc.

Committee Reports



## Board Meeting Agenda & Minutes

- **Personnel** – Four homeroom teachers have signed contracts. Hoping to get contracts to lead Related Arts and apprentice Related Arts instructors. Looking for Exceptional Education teacher. Will need to hire 2 assistants and a compliance administrator as well.
- **Integration of Classical with Outdoors** – Currently working on outdoor lessons.
- **Facilities** – Fire marshal has had several visits to the church and there is a requirement for a voice system so it will require a waiver or installation of a new system (which would not be cost effective). Ron suggested splitting the cost. Angie stated the church had recently upgraded their system.
- **Recruitment & PR** -

### New Business

- Conflict of Interest Policy - Forms will be signed by individual members and returned to Angie.
- Further Committee Development - Fundraising Committee (Do we need more board members?) Laura knows someone who would serve on the committee, but not on the board. Kathy thought of a couple of people who may be interested in serving on the committee. Lucien asked us all to think of others who would be effective at raising funds.
- February 24<sup>th</sup> was selected as date for the dinner with the Skillerns
- Agreed to keep last Wednesday of month at noon for board meetings. Laura suggested a doodle poll to consider in person meetings. The board retreat will serve as one of those in person meetings. Regina will send out a poll before the next meeting.

### Voting Matrix

Name	Approval of Dec Minutes	Approval of Kathy Wilson as Treasurer			
Billow	Aye	Aye			
Block	Aye	Aye			
Brown	Aye	Aye			
Ellington	Aye	Aye			
Jones	Aye	Aye			
Joseph	Not present at vote	Not present at vote			



## Board Meeting Agenda & Minutes

Trevino	Aye	Aye			
Sethman	Aye	Aye			

Lucien adjourned the meeting at 1:00 pm.